



The innovative
consultancy for
international
EPR compliance

Recycle
Me

We are shaping the future of the circular economy – will you join us?

Team Lead EPR- & Reporting Services (m/w/d) Circular Economy

Welcome to RecycleMe! Our vision is clear: we close material cycles sustainably, conserve resources, and actively shape the future. As an owner-managed group of companies, we work on innovative solutions for the international circular economy—and you can play a central role in this.

As part of our consulting team, you will be at the forefront: As a Delivery & Reporting Services Manager (m/f/d), you will be primarily responsible for ensuring that our EPR services are provided in a stable, efficient, and high-quality manner. In doing so, you will ensure that customer requirements are reliably met, workflows are designed to be scalable, and process optimizations are consistently implemented. In this way, you will make a decisive contribution to the performance of RecycleMe's EPR services business.

Does this sound interesting to you? Then let's shape the future together!

“For you, quality is not a product of chance, it is the result of structured collaboration—supported by modern tools and a solution-oriented approach in line with RecycleMe.”

Your impact:

- You will manage day-to-day operations and ensure that services are delivered on time, within budget, and to a high standard of quality—including continuous process optimization.
- You will lead a hybrid team, develop your employees, plan capacities, and ensure a professional, efficient working environment.
- You will design efficient processes, establish transparent information and reporting structures, and ensure consistent, tool-supported traceability of all customer orders and SLAs.

- In addition, you will coordinate resources and various internal interfaces and actively drive improvements in tools and processes.
- You will take on troubleshooting and reporting, identify problems at an early stage, manage escalations in a structured manner, and ensure transparent KPI and risk communication with stakeholders.

What you bring to the job:

Are you motivated, forward-thinking, and a professional team leader?

Perfect, because we are looking for someone who:

...has a university degree or equivalent qualification and has in-depth experience in the operational management of service-oriented, process-driven workflows.

...can demonstrate leadership skills in hybrid and international teams and, ideally, has already managed service, support, or operations teams.

...is willing to familiarize themselves with the EPR environment in a structured manner and can confidently handle complex, quality-critical requirements.

...has very good German and English skills and is experienced in working with M365 and modern information, workflow, or ticketing tools.

What you can look forward to:

We know that work is more than just a job. That's why we don't just give you tasks, we give you real prospects:

- An exciting team leadership role with a structured and strategic mindset and real impact in a future-oriented industry. Our clients are successful industrial companies – from strong specialists in exciting niches to global brands and brand owners.
- 30 days of vacation; digital working and a modern office in Cologne's beautiful Rheinauhafen district.
- Individual onboarding and professional and personal training, as well as progressive leadership and team development.
- Culture & collaboration: You can expect team spirit, an open feedback culture, and an appreciative working environment.
- Pension & mobility: We offer a company pension plan, a job ticket, bike leasing, and a gym partnership.
- Events: Team building, networking, and socials, e.g., a monthly after-work get-together.

Motivated to make a difference with us?

Tell us why you are the perfect fit for our team—we look forward to receiving your CV and a short cover letter! Let's grow together—we look forward to hearing from you!

We are happy to have signed the Diversity Charter. For us, this means that we not only value diversity, but actively live it. We currently employ people from more than 20 nations. Together, we work in an open, appreciative, and inclusive environment to shape the future. Would you like to be part of it? We look forward to getting to know you on equal terms!

Apply now



Any questions?

Melanie from the HR team will be happy to help you.

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